



NANCY MANION BLINN

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Summary

An Executive Director with a background of 6 years experience in community service, orchestrating operations, and guiding staff to achieve program goals. Excellent event planning and fundraising skills coupled with a drive to build exceptionally talented teams. True leader with background thriving in a challenging environment while driving success and improvements. Strong interpersonal and organizational skills. Seeking an Executive Director with a nonprofit organization.

Skills

- Public speaking background
- Strategic Planning
- Budget and financial management
- 30 years dental hygiene experience in private and public health settings
- 10 Years professional association leadership
- 6 Years nonprofit leadership
- Secured \$1 million in grant funding for programs, capital campaign
- Fundraising and event planning
- Strong collaboration, leadership, and networking skills
- Excellent oral and written communication skills
- Team leadership, training and development

Experience

DENTAL HEALTH FOR ARLINGTON,
INC | ARLINGTON, TEXAS

EXECUTIVE DIRECTOR

04/2014 - Current

- Juggled multiple projects and tasks to ensure high quality and timely delivery.
- Evaluated internal systems, motivated and encouraged team members to communicate more openly; prepared training initiatives to mitigate ongoing problems and streamlined operations and workflow.
- Verified operational viability by overseeing marketing, budget controls and expense management in conjunction with Management, Board of Directors and CPA.
- Developed yearly business strategies, implemented and achieved strategic planning goals, outlined long term goals and smaller milestones to keep company moving forward.
- Achieved 68% revenue growth in 6 years through implementing streamlined procedures with properly trained staff, thus providing increased production of dental services.
- Provided organizational leadership and collaborated with program directors and board members to establish long-term goals, strategies and company policies.
- Organized and oversaw capital campaign to maintain business viability and provide the moving of the dental clinic to a new facility.
- Administered day-to-day operations, including accounting and budget management, business development, performance metrics and customer service.
- Provided HR services to staff such as payroll administration, benefits, OSHA & HIPAA compliance.
- Secured over 1 million dollars in ongoing as well as new grant funding

for programs over last 6 years.

Quinn Family Dental | Chicopee, MA
Registered Dental Hygienist
04/2007 - 04/2014

Clinical Dental Hygienist: Perform preventive dental hygiene services to Pediatric and Adult patients in a private dental setting with an emphasis on Mass Health (Medicaid) and Special Needs Patients.

Children's Medical Center of Dallas |
Dallas, Texas
Registered Dental Hygienist
04/2003 - 07/2006

Clinical Dental Hygienist: Performed preventive dental hygiene services to medically compromised patients. Assisted in coordinating yearly dental health fairs in hospital and community. Assisted Clinical Manager in audits and hospital protocols, policies and procedures. Ordered supplies on Lawson computer system. Reorganized hospital Omnicell ordering system to streamline and cut costs on supplies. Participated in Stakeholders' meetings and Hospital VAP Committee meetings to provide input for Ventilator Associated Pneumonia Patients and daily oral hygiene care. Protocol was implemented hospital wide.

Education and Training

Certifications: Sealants, Nitrous Oxide Monitoring, CPR Certified, Pediatric Basic Life Support Computer Education: Dentrix, Eaglesoft, Kodak Software and, Scan Ex Digital Radiography Real Estate 101 for Non-Profits CNM Connect Non-Profit Certification
2007

Tarrant County College | Hurst, Texas
Associates Degree in Applied Science in Dental Hygiene
1987

Texas State Board of Dental Examiners
Commonwealth of Massachusetts -License #13608
1987

ADA National Dental Hygiene Board
1987

Center For Nonprofit Management -CNM Connect | Dallas, TX
Nonprofit Leadership Certification
05/2017

Center For Nonprofit Management -CNM Connect | Dallas, TX
Real Estate 101 For Nonprofits
01/2016

Activities and Honors

Past President of Texas Dental Hygienists' Association, Past President of Greater Fort Worth Dental Hygienists' Society, Keynote Speaker, TCC Graduation, May 2005 Presented Testimony to Public Health Committee in Texas Legislature several sessions, Lobby Day Leader, TDHA CE Course Presenter for Southwest Dental Conference January 2004, August 2015 Leadership President-Texas Dental Hygienists' Association 2002, President-Greater Fort Worth Dental Hygienists' Society 2004, American Dental Hygienists' Association Delegate 2001-03, TDHA "Sealants Across Texas Program", Fort Worth Proclamation Award for "Access to Care" for Dental Hygiene Month October 2004, Rotary Club of Arlington 2014-current Arlington Chamber of Commerce 2014-current, Cook Children's Oral Health Coalition 2014-current, Tarrant County College Dental Hygiene Advisory Committee and Dental Assisting Advisory Committee Chair 2014-current, Brightwood College of Dental Assisting Advisory Council 2016-2018, Association for Fundraising Professionals 2017-2019, Leadership Arlington Board of Directors June 2017-current, Youth Leadership Arlington Co-Director 2018-current